

REGULATION 6-2023

**REGULATION ADOPTING REVISED LOCAL FEES FOR
BIRTH AND DEATH CERTIFICATES**

The Board of Health of the Hamilton County General Health District met in regular session on December 11, 2023, with the following members present:

Elizabeth A. Kelly, M.D., President	<u>Present</u>
Dan Meloy, Vice President	<u>Present</u>
James Brett	<u>Present</u>
Tracey A. Puthoff, Esq.	<u>Present</u>
Mark A. Rippe	<u>Present</u>

Ms Puthoff moved for adoption of the following regulation:

Regulation 6-2023 adopting revised local fees for birth and death certificates

WHEREAS, the Board of Health of the Hamilton County General Health District has the authority pursuant to the Ohio Revised Code 3709.09 and 3709.21 to establish a uniform system of fees for services; and

WHEREAS, the Board of Health of the Hamilton County General Health District is mandated to provide services that protect the public health and prevent disease; and

WHEREAS, the Board of Health of the Hamilton County General Health District has determined that it is necessary to revise fees to pay the costs of these services as provided by the Board; and

WHEREAS, the Board of Health of the Hamilton County General Health District desires to establish revised local fees for certified birth and death certificates;

NOW, THEREFORE BE IT RESOLVED, that the Board of Health of the Hamilton County General Health District hereby adopts Regulation 6-2023, revising the local fee schedule as follows for birth and death certificates, effective January 1, 2024:

Fee Category	Local Fee
Certified Birth Record, each	\$24.00
Certified Death Record, each	\$27.00
Non-refundable Search Fee for a Record Not Located by HCPH	\$ 3.00

State Fees In addition to the local fee for a license, a state fee portion, pursuant to the Ohio Revised Code, will be added.

Late Fees If a payment of a fee is not received by the day on which payment is due, the board of health shall assess a penalty pursuant to the Ohio Revised Code.

BE IT FURTHER RESOLVED, that the Board of Health of the Hamilton County General Health District hereby finds by a vote of at least three-fourths of its members that this regulation be read only once and the requirement that it be read on three different days be dispensed with as provided by law; and

BE IT FURTHER RESOLVED, that any previous regulation, rule or policy adopted by the Board of Health of the Hamilton County General Health District, that in any way conflicts with this regulation in part or in whole is rescinded and repealed in part or in whole to the extent of any conflict; and

BE IT FURTHER RESOLVED, by this Board of Health of the Hamilton County General Health District, that this regulation be published in one newspaper of general circulation within the Hamilton County General Health District once a week for two consecutive weeks and that the first publication take place no later than ten (10) days prior to the effective date of the regulation; and

BE IT FURTHER RESOLVED, that the Board of Health of the Hamilton County General Health District finds and determines that all formal actions relative to the passage of this regulation were taken in an open meeting of this Board and that all deliberations of this Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirement, including 121.22 Ohio Revised Code.

Dr. Kelly seconded the regulation, upon roll call, the vote was as follows:

Elizabeth A. Kelly, M.D., President

Yes Elizabeth Kelly

Dan Meloy, Vice President

Yes

James Brett

Yes

Tracey A. Puthoff, Esq.

Yes

Mark A. Rippe

Yes

Board of Health of the Hamilton County General Health District

Elizabeth A. Kelly
Elizabeth A. Kelly, M.D., President

12/11/2023
Date

Attest:

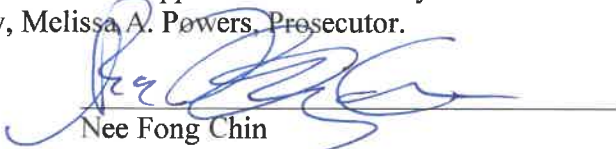


Greg Kesterman, Health Commissioner

12/11/2023
Date

This regulation was approved as to form by the office of the Hamilton County Prosecuting Attorney, Melissa A. Powers, Prosecutor.

By:



Nee Fong Chin
Chief Assistant Prosecuting Attorney

12/11/2023
Date

