

**Hamilton County General Health District
PUBLIC HEARING – BOARD OF HEALTH
October 13, 2025 – 3:45 p.m.
Minutes**

1. Call to Order

At 3:45 p.m., Elizabeth Kelly, Vice-President, called to order the public hearing of the Board of Health of Hamilton County General Health District.

2. Roll Call of Members

Members Present: Elizabeth A. Kelly, M.D., Vice-President
Eric Knapp
Max Miller

District Staff Present: Greg Kesterman, Health Commissioner
Craig Davidson, Assistant Health Commissioner
Jackie Lindner, Assistant Health Commissioner
Steve Feagins, M.D., Medical Director
Nee Fong Chin, Chief Assistant Prosecuting Attorney
Greg Varner, Finance Officer
Alison Babka, Public Information Officer

Guests Present: Enisel Garcia, Taqueria la Henradala
Melvin Martinez, Delicias Chapinas
University of Cincinnati students Alejandro Brisolin, Alexis Bund,
Sebastian Felisimo, Claire Hoy, Jenna Paxton, and Maya Taylor

3. Presentation of Proposed Local License Fees for Food Service Operations and Retail Food Establishments, Including Temporary, Vending, and Mobile Operations; and Recreational Vehicle Parks, Recreation Camps, Combined and Temporary Park-Camps, and Resident Camps

Assistant Health Commissioner Craig Davidson presented the proposed license fee revisions for food service operations (FSO), retail food establishments (RFE), and campgrounds. Mr. Davidson outlined the notification process and the proposed changes.

Mr. Davidson explained the comprehensive cost methodology used for the proposed revisions. He noted that nearly 3,000 food service operations and retail food establishments licenses are issued annually, and 14 campgrounds licenses were issued in 2024. The proposed fee adjustments were reviewed in alignment with other local health departments statewide.

Mr. Davidson provided a data sheet for the food service operations and retail food establishments fee breakdown with the proposed fee increases along with comparing similar counties and cities. He noted the proposed increase is 5% for the FSO and RFE licenses.

Mr. Davidson then provided a data sheet for the campground local fee adjustments by license category. Mr. Davidson shared comments that were submitted by the public and their responses. Mr. Davidson noted that one of the comments from a campground operator is being addressed by HCPH's team per their specific permit situation.

Mr. Davidson answered a question from Dr. Kelly regarding the cost methodology analysis compared to other counties. Mr. Davidson noted that HCPH is not allowed to raise their fees more than their costs according to the Ohio Code. Commissioner Kesterman noted that the vending operation permit is capped by the Consumer Price Index level, which is adjusted annually.

Mr. Miller asked a question about the square foot parameters for the licenses. Mr. Davidson noted that the square foot levels are more applicable to retail establishments. Mr. Miller asked about the frequency of the campground fee proposal adjustments. Mr. Davidson noted that the campground fees would need to be adjusted less frequently than for the food program. Mr. Knapp asked when the last fee adjustment was made. Mr. Davidson stated that the food program was last adjusted last year, and the campground license fees were adjusted in 2023.

4. **Public Comment:** None.

5. **Adjournment**

Mr. Knapp moved to adjourn the meeting at 3:55 p.m.

Mr. Miller seconded the motion.

Roll Call Vote – All Aye



Dan Meloy, President



Greg Kesterman, Secretary
Health Commissioner